

# U.S. MISSION, PAKISTAN - EMBASSY ISLAMABAD

## VACANCY ANNOUNCEMENT NUMBER: 12-124

<b>OPEN TO:</b>	All Interested Candidates	<b>OPENING DATE:</b>	July 26, 2012
<b>POSITION:</b>	<b>Project Engineer</b> , FSN-11; FP-4*	<b>CLOSING DATE:</b>	August 08, 2012
<b>POSITION NO:</b>	NAS-12		
<b>WORK HOURS:</b>	Full-time; 40 hours/week		
<b>SALARY:</b>	*Not-Ordinarily Resident: US \$61,759 p.a. (Starting salary) (Position Grade: FP-04 to be confirmed by Washington) *Ordinarily Resident: Rs.2, 710, 924 p.a. (Starting salary) (Position Grade: FSN-11)		

**NOTE:** ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking individual for the position of Engineer in the Narcotics Affairs Section for its Peshawar Office.

### **BASIC FUNCTION OF POSITION:**

The incumbent provides technical expertise on engineering matters for the Narcotics Affairs Section of the U.S. Embassy in Islamabad. The incumbent reports to the Chief Project Engineer and Senior Development Advisor located in Peshawar, and is responsible for the general supervision of NAS projects in Khyber Pakhtunkhwa and the Federally Administered Tribal Areas (FATA), providing engineering inputs to design and implement infrastructure components of USG-funded development projects.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

### **QUALIFICATIONS REQUIRED:**

*NOTE: All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

- 1. EDUCATION:** Completion of B.S. in Civil Engineering (16 years of education) from a recognized university is required.
- 2. EXPERIENCE:** Minimum five years of responsible professional engineering and management experience in Civil Engineering design and construction is required.
- 3. LANGUAGE:** Level IV (Fluent) Reading/Writing/Speaking English, Urdu and Pashto are required. This may be tested.
- 4. KNOWLEDGE:** Must have professional knowledge of Civil Engineering and construction principles, theories, concepts and practices, as well as the ability to apply standard engineering practices, methods and techniques to perform the full scope of civil engineering work with latitude for independent and un-reviewed actions.
- 5. ABILITIES & SKILLS:** Must have good communications skills with clarity and conciseness of verbal expressions and persuasiveness in obtaining the cooperation of those whose efforts must be coordinated. Must have an ability to organize, technically and financially analyze, interpret and evaluate engineering and construction projects. Must be able to adopt and apply professional engineering practices, methods and techniques to resolve problems encountered. Ability to keep abreast of changes in scientific knowledge, engineering and construction technology, and utilize information gained thereby in the solution of theoretical and practical engineering and construction problems is required. Must be computer literate in MS Office suites.

## **SELECTION PROCESS:**

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

## **ADDITIONAL SELECTION CRITERIA:**

1. Management will consider nepotism/conflict of interest, budget and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply for **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job-related training are not eligible to apply in another section/agency for **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

## **TO APPLY:**

Interested applicants must submit their completed [DS-174](#) (Application for Employment as LE Staff) by e-mail submission only at [PakJobs@state.gov](mailto:PakJobs@state.gov) . The Vacancy Announcement Number (e.g. 12-116) must be mentioned in the subject line of the email.

Incomplete applications or submissions received after the closing date will not be considered. Please do not include your documents with your application; you will be informed when documents are required. Only those candidates meeting all the requirements will be contacted for a test/interview. To review all advertised positions, please visit Embassy website [http://islamabad.usembassy.gov/employment\\_opportunities.html](http://islamabad.usembassy.gov/employment_opportunities.html).

## **DEFINITIONS:**

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFM's (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

**CLOSING DATE FOR THIS POSITION: August 08, 2012**

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.